

Gables Campus
Fiscal Year-End Survival Kit
Training Schedule for APRIL and MAY 2017

Contact Martha Arocha @ 305-284-6148 or e-mail m.arocha@miami.edu for more information.

Employees may register for one of these classes @ <http://ulearn.miami.edu/>. *Survival* or *year-end* can be used as search words to locate the sessions.

Class: Fiscal Year End Survival Kit– for **Gables Campus** employees with FRS/DMAS access who will be involved with the 2017 fiscal year end process.

Date: Tuesday, April 18th, 2017 – 9:30 AM to 11:00 AM @ Gables One Tower 6th floor Training Room # 639

Date: Wednesday, April 26th, 2017 – 9:30 AM to 11:00 AM @ Gables One Tower 6th floor Training Room # 639

Date: Tuesday, May 2nd, 2017 – 9:30 AM to 11:00 AM @ Gables One Tower 6th floor Training Room # 639

AND

Date: Tuesday, May 9th, 2017 – 9:30 AM to 11:00 AM @ Gables One Tower 6th floor Training Room # 639

Date: Wednesday, May 17th, 2017 – 9:30 AM to 11:00 AM @ Gables One Tower 6th floor Training Room # 639

Class: Fiscal Year End Survival Kit– for **Medical** employees with FRS/DMAS access who will be involved with the 2017 fiscal year end process - Medical Finance will have different dates. Please contact Sergio Santos @ 305-243-9395 or Stacy Capote @ 305-243-2545.